**Comprehensive Planning**

**Single-strategy**

**Action Plan Exemplar**

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**Action Plan**

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| **Goal** |
| Establish a system within the school that fully ensures school staff members use standards-aligned assessments to monitor student achievement and adjust instructional practices. (3) |

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| **Indicators of Effectiveness** | |
| Data Source  Include dates of implementation | Specific targets that will indicate the action plan is having a positive impact on student achievement or performance. |
| PVAAS data based upon 2013 PSSA Math and Reading Assessments | 85% of students overall and 85% of the students in each subgroup show at least one year of predicted growth in both Reading and Math. |
| 2012-2013 MAP Testing in Reading: September testing to May testing comparison | 85% of students overall and 85% of the students in each subgroup exceed the growth in Reading achievement predicted by the MAP assessment system. |
| 2012-2013 MAP Testing in Math: September testing to May testing comparison | 85% of students overall and 85% of the students in each subgroup exceed the growth in Math achievement predicted by the MAP assessment system. |

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| **Strategies** | |
| **Strategy 1:** | **Common Assessment within Grade/Subject (PDE Recognized)** |
| WWC reports the effective use of data can have a positive impact upon student achievement; using common assessments to inform teacher practice is one such use of data. (Source: <http://ies.ed.gov/ncee/wwc/pdf/practice_guides/dddm_pg_092909.pdf> ) Teacher Moderation: Collaborative Assessment of Student Work and Common Assessments provide detailed looks at the development and use of common assessments. (Sources: <http://www.edu.gov.on.ca/eng/literacynumeracy/inspire/research/Teacher_Moderation.pdf> and Common Assessments: Mike Schmoker. (2006) Results Now: How We Can Achieve Unprecedented Improvements in Teaching and Learning. Alexandria, Va.: ASCD.) |
| SAS Alignment: Assessment, Instruction |

*Action Steps begin on the next page…*

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| **Action Steps** |

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| **Action Step 1:** | Title | Written, Taught, & Tested: Ensuring Alignment to the Creation of Common Assessments and Using Student Results to Inform Instructional Practice—Phase I—Development of Professional Education Program | | | |
| **(FUTURE ENHANCEMENT)** Description | | District and HMS Professional Education Team will be formed to research and develop an experiential and ongoing training program focused on this objective: *all HMS staff will effectively utilize the results of teacher-designed common assessments to inform instructional practice*; sessions will be developed to teach (1) alignment theory, (2) identification of evidence of mastery of curriculum standards in each major curricular area including CTE, fine and performing arts, Health and PE, and all core academic curricula, (3) design of assessments that effectively measure student-generated evidence, (4) effective diagnostic processes for analyzing student results by curriculum standards, and (5) collaborative use of student results to strengthen instructional practices. | | | |
| Indicator of Implementation: Evidence that will indicate the Action Step has been implemented. | | | Documented, District-approved and detailed Professional Education Plan | | |
| Person Responsible for Managing and Monitoring the Action Step | | | HSD Director of Curriculum & Instruction: H. Brown  Principal W. Marsalis | | |
| Implementation Start Date: | | 5/1/2012 | Target Completion Date: | | 7/15/2012 |
| ***🡨(Optional Identification of Anticipated Costs)🡪*** | | | | | |
| Program Area(s) Addressed: | | *Professional Education* | | | |
| This is a Professional Development Action Step but details will not be provided | | | | | |
| With which strategy is this Action Step Aligned? | | | | 1 | |

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| **Action Step 2:** | Title | Design of Implementation Plan for Written, Taught, & Tested | | | |
| **(FUTURE ENHANCEMENT)** Description | | The HMS Professional Education Team will develop a 2012-2013 training calendar that includes the 5 sessions of Written, Taught, & Tested along with identified training sessions managed by the Academic Support Leadership Team; the PE Team will also develop an implementation plan that focuses on department and classroom level implementation and a monitoring process that will constructively support fidelity of implementation. | | | |
| Indicator of Implementation: Evidence that will indicate the Action Step has been implemented. | | | Documented, District-approved and detailed Written, Taught, & Tested Implementation Plan | | |
| Person Responsible for Managing and Monitoring the Action Step | | | Principal W. Marsalis  HMS PE Team Leader (person TBD) | | |
| Implementation Start Date: | | 7/15/2012 | Target Completion Date: | | 8/24/2012 |
| ***🡨(Optional Identification of Anticipated Costs)🡪*** | | | | | |
| Program Area(s) Addressed: | | *Professional Education* | | | |
| This is a Professional Development Action Step but details will not be provided | | | | | |
| With which strategy is this Action Step Aligned? | | | | 1 | |
| **Action Step 3:** | Title | Implementation of the Written, Taught, & Tested Professional Education Program | | | |
| **(FUTURE ENHANCEMENT)** Description | | Implement the program according to the PE Plan and the Written, Taught, & Tested Implementation Plan and Calendar up to the beginning of departmental level activities. | | | |
| Indicator of Implementation: Evidence that will indicate the Action Step has been implemented. | | | Sign-in sheets indicating that all HMS administrative and teaching staff members completed the Program | | |
| Person Responsible for Managing and Monitoring the Action Step | | | HSD Director of Curriculum & Instruction: H. Brown  HMS PE Team Leader (person TBD) | | |
| Implementation Start Date: | | 8/28/2012 | Target Completion Date: | | 11/20/2012 |
| ***🡨(Optional Identification of Anticipated Costs)🡪*** | | | | | |
| Program Area(s) Addressed: | | *Professional Education* | | | |
| This is a Professional Development Action Step but details will not be provided | | | | | |
| With which strategy is this Action Step Aligned? | | | | 1 | |

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| **Action Step 4:** | Title | Design of Common Assessments | | | |
| **(FUTURE ENHANCEMENT)** Description | | All HMS Departments apply the principles and practices taught by the Written, Taught, and Tested PE Program to design, administer, and score common assessments. | | | |
| Indicator of Implementation: Evidence that will indicate the Action Step has been implemented. | | | Copies of Common Assessments | | |
| Person Responsible for Managing and Monitoring the Action Step | | | Principal W. Marsalis  Assistant Principal J. Page  Assistant Principal J. Newton | | |
| Implementation Start Date: | | 12/1/2012 | Target Completion Date: | | 5/30/2015 |
| ***🡨(Optional Identification of Anticipated Costs)🡪*** | | | | | |
| Program Area(s) Addressed: | | *Professional Education* | | | |
| This is a Professional Development Action Step but details will not be provided | | | | | |
| With which strategy is this Action Step Aligned? | | | | 1 | |

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| **Action Step 5:** | Title | Administration & Scoring of Common Assessments, and the Collaborative Use of Student Results to Inform Instructional Practice | | | |
| **(FUTURE ENHANCEMENT)** Description | | Classroom teachers administer, score, and disaggregate common assessments and meet as course-level teams to collaboratively analyze student results to identify effective instructional practices. | | | |
| Indicator of Implementation: Evidence that will indicate the Action Step has been implemented. | | | Course level reports documenting data-supported effective instructional practices | | |
| Person Responsible for Managing and Monitoring the Action Step | | | Principal W. Marsalis  Assistant Principal J. Page  Assistant Principal J. Newton | | |
| Implementation Start Date: | | 1/1/2013 | Target Completion Date: | | 6/17/2015 |
| ***🡨(Optional Identification of Anticipated Costs)🡪*** | | | | | |
| Program Area(s) Addressed: | | *Professional Education* | | | |
| This is a Professional Development Action Step but details will not be provided | | | | | |
| With which strategy is this Action Step Aligned? | | | | 1 | |